



Student Transportation Services of Central Ontario (STSCO)
Memorandum - Alternate Address/Babysitter Information and Transportation Eligibility

Dear families of students who use a Day Care or Babysitter:

December, 2017

On behalf of your School Board and Transportation Services of Central Ontario (STSCO), we would like to take this opportunity to provide you with transportation information relating to babysitter or day care alternate address arrangements. In accordance with Board Policies, please understand that a student's transportation eligibility is based on their home address, not on an alternate address. The following rules should be kept in mind when dealing with alternate address arrangements:

- An eligible student can access only one bus route and this must be on a consistent basis during the school year.
- A student may have two different stops on one bus route but the two stops must be consistent, five days a week (i.e. the same stop in the a.m., the same alternate stop in the p.m., every day).
- Families requesting alternate address arrangements must submit an online request at www.stsco.ca by clicking on the "Parent Login" link and follow the directions which appear. If a Family's home address is not in the bus catchment area (that portion of a school's boundary outside the school's walk zone) for their school of choice, then the annual request must be made prior to May 31st for the next school year.

The following table details eligibility considerations under a variety of circumstances commonly encountered. The first column sets out the example home address location in relation to school of attendance. The second column details where the alternate address location is in relation to the school. The last column explains transportation eligibility resulting from the circumstances set out in the first two columns. Please keep in mind that these are illustrative examples and the specific details of individual family/student requests will have to be reviewed by STSCO before eligibility is determined for a specific student.

Residence location	Daycare/Babysitter location	Resulting Transportation Status
Home inside school boundary and outside walk zone	Alternate address inside school boundary and outside walk zone	Eligible to ride one bus - two consistent stops 1 stop in AM and 1 stop in PM
Home inside school boundary and outside walk zone	Alternate address inside school boundary and inside walk zone	Eligible to ride one bus from home and walks from alternate
Home inside school boundary and outside walk zone	Alternate address outside school boundary	Apply for bussing - if allowed then subject to space available
Home inside school boundary and inside walk zone	Alternate address inside school boundary and outside walk zone	Apply for bussing - if allowed then subject to space available
Home inside school boundary and inside walk zone	Alternate address inside school boundary and inside walk zone	Walk to and from school
Home inside school boundary and inside walk zone	Alternate address outside school boundary	Apply for bussing - if allowed then subject to space available
Home out of school boundary	Alternate address inside school boundary and outside walk zone	Apply for bussing - if allowed then subject to space available
Home out of school boundary	Alternate address inside school boundary and inside walk zone	Walk to and from school
Home out of school boundary	Alternate address outside school boundary	Apply for bussing - if allowed then subject to space available

Should you have any question, please contact STSCO at (705) 748-5500 or 1-800-757-0307, or by email comments@stsco.ca.

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